

# Step-By-Step INSTRUCTIONS

# HOW TO

# become a

# SAINT

## 1 GATHER

**Birth Certificate** (copy of state-issued form)

**Current grades** (be sure to include ALL subjects; a phone's screenshot of PowerSchool usually does not capture all subjects). A current report card is acceptable.

**Application Deadline is January 15.** Any applications submitted after this date could be subject to a wait list. Applications submitted by this date will be on track for February scheduling.

**\$125 non-refundable registration fee** per student. May pay at the time of application to secure spot or defer until early February. This fee is applied to tuition.

**Choice of FACTS tuition payment plan.** The application will not be considered final until this is completed. You will actually complete the application, receive an email and use the link in the email to select a plan.

If applicable:  
**Customy papers**  
**Student's IEP/ISP, 504/CAP, CSEP, ILP** or other service plan including the Special Education Application (for ISP/IEP students) found on our website at [BishopDwenger.com](http://BishopDwenger.com) under the menu, select "Admissions" and scroll to the application.

FACTS Grant & Aid Application will open in the spring.

[BishopDwenger.com](http://BishopDwenger.com)

Admissions

New Student Application

Click on Link

## 2

[bishopdwenger.com/new-student-app](http://bishopdwenger.com/new-student-app)

New Student Application



Use this QR Code to go to the application page and for access to the Spanish brochure.



## 6

The deadline for online applications for the Bishop Dwenger Class of

Click on

"New Student Application (Current 8th Graders)"

Please note: It is much easier to complete this application on a computer as opposed to a phone or tablet.

## 7

## 3

SEARCH

Calendar

News

Our School

Admissions

Choosing Dwenger

Important Dates

New Student Application

Plan a Visit

Tuition & Assistance

## 4

Sign In

Email Address

Personal

Remember me on this computer

Forgot password?

Create Account

With an account, you can:

- Complete forms online
- Save and return to forms in progress
- Print form history

Create Account

**1:1 TECHNOLOGY:** At [BishopDwenger.com](http://BishopDwenger.com) > Academic > 1:1 Initiative, you will find the technical specifications required for student computers. The cost of the student laptop is an expense that is incurred by our families. Bishop Dwenger does not have laptops available for students to use. Imaging is done through A+ Computers. Laptops should be turned into A+ Computers by July 21 to ensure the computer is imaged by the start of school.

Dear 8th Grade Student & Parents,

As our future Saints prepare to make the transition to Bishop Dwenger High School, it is an exciting time, full of great expectations of things to come. It is our hope that as a member of the Class of 2029, you are looking forward to being a Dwenger Saint, something that thousands of prior students have been blessed to experience. The Holy Spirit is ever present in our school, and we look forward to welcoming you to the Dwenger family.

The application process for the 2025-2026 school year is online! This will offer convenience for our families and a rollover of information in subsequent years. It will also allow you to choose your FACTS payment plan. Please make note of the timeline inside this brochure, especially the due date that is crucial in the application/enrollment process.

Our mission is to meet the spiritual, academic and social needs of our students, as well as provide each of them with opportunities to participate in, and value, service to others. Students will have many opportunities to grow in their faith, be challenged in the classroom and become involved in extra-curricular clubs and activities. The expectations at Bishop Dwenger remain high, making a Bishop Dwenger diploma priceless!

A virtual tour is available on our website, but if your 8th grader or your family would like a campus tour, please contact Andrea O'Neill, Marketing Coordinator, at [aconeill@bishopdwenger.com](mailto:aconeill@bishopdwenger.com) or by phone at (260) 496-4726. She would be happy to schedule a day for a visit. When emailing her use "BDHS Interest" as the subject line.

Sincerely,  
  
 Joseph Schiffl  
 Principal



# IMPORTANT DATES

**MERIT EXAM**  
 Register on school website.

**DECEMBER 7**

Any 8<sup>th</sup> grader may compete for an academic scholarship applied toward BD tuition. 4-8 scholarships awarded, determined solely on merit, not financial need.

- \$30
- 8:45 - 11:45 am: Enter Door #4 and 5
- Bring two #2 pencils (not mechanical)
- Limited number of walk-in spots available.
- Filled on a first come-first served basis \$40
- No alternative date

**FINANCIAL ASSISTANCE NIGHT**

**DECEMBER 11**

Our Business Office will provide information about applying for financial assistance, various BD scholarship opportunities, SGOs, and Choice scholarships. Join us in the school library (enter at door 1) at 6:30pm. The Power Point from the meeting will be made available after the meeting on the BD website. Come learn how to make a Catholic high school education affordable!

**ONLINE APPLICATION DUE**

**JANUARY 15**

Opens December 2 at [www.BishopDwenger.com](http://www.BishopDwenger.com)  
 Have documents listed on inside collected & ready to upload.  
 Non-refundable registration fee of \$125 is due at time of application or you can defer until early February after acceptance.  
 Need help? Call Cindy at 260-496-4703 or [cjohnson@bishopdwenger.com](mailto:cjohnson@bishopdwenger.com) to set up an appointment.

**COURSE SCHEDULING NIGHT**

**FEBRUARY 18**

In early February, Acceptance, Conditional Acceptance, Wait List, or Denial Letters will be mailed home. If accepted, you will have the option to schedule classes online or come to the school for an in-person scheduling. If selecting in-person scheduling, it will be held on February 18.  
 The week before February 18, look for an email with more information.

**PLACEMENT EXAMS**

**MAY 3 & 10**

Together with the Junior High teacher recommendations and standardized test scores, these exams will be used to determine the rigor of class in which a student will be enrolled.  
 These exams will be in the areas of Mathematics, English, and Foreign Language when applicable. Placement in other courses such as Biology, will be determined by the student's English score.



**APPLY NOW**

