



BISHOP DWENGER HIGH SCHOOL

Part-Time Instructional Aide

An instructional aide supports students and the classroom teacher through learning, growth, and development of the assigned classes and duties. The aide supports and strengthens the mission of Bishop Dwenger High School, to develop “Citizens of Two Worlds” who excel in the areas of spirituality, service, academics, and the active life upholding the Catholic Faith.

Responsibilities Include:

- Assist the classroom teacher in various periods as assigned
- Work with students with special needs and disabilities
- Follow through on accommodations and modifications as outlined in the ISP or CAP plans of students
- Record data for tracking purposes
- Assist in the Resource Room with various tasks including, but not limited to reading tests aloud, assisting in study skills and test prep, help with homework in a variety of curricular areas, proof student writings, etc.
- Other duties as deemed necessary or needed
- Reports to the Special Education Director and Resource Room Lead Teacher

Requirements

- Minimum of a high school diploma; college degree preferred
- Registered active Catholic is preferred, but not required

Start Date: Contracted for the 2025-2026 school year, start date to be determined upon hiring

Location: Bishop Dwenger High School, Fort Wayne, IN

Contact: Amy Johns, Assistant Principal
ajohns@bishopdwenger.com or 260-496-4710

To Apply: Go to <https://theapplicantmanager.com/careers?co=df>